



REQUEST FOR ADVANCE FUNDS

If you wish to apply for Free Summer Meals Program (FSMP) advance funds, you must complete this form.

Name of Sponsor: _____

Fiscal Year: _____

Check below as appropriate

Amount of advance requested: _____

Month advance requested: _____

The receipt of the FSMP advance funds is contingent upon the conditions and limitations outlined below:

1. Sponsors must request Advance Payment for operating costs from the State Agency at least 30 days before the payment dates of June 1, July 1, and August 15. If sponsors have participated in last year's program, the advance payments for operating costs will usually be based on the reimbursement earned during the same month of the previous year. The State Agency may also estimate Advance Payments as a percentage of the anticipated costs.
2. Advance funds will be recovered from future current year claims for reimbursement.
3. A Sponsor will not receive Advance Payment for any month it will not be operating for more than 10 days.

I certify that I have read and understand the conditions cited above with regard to the receipt of FSMP advance funds.

Signature Authorized Representative: _____

Print Name and Title: _____

Date _____